**TITLE**

(The fewest possible words that adequately describe the contents of the paper in English)

**NASLOV**

(Naslov rada na srpskom jeziku treba biti što kraći i adekvatno da opisuje sadržaj rada)

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*This document contains information and instructions for preparing the manuscript for publication in the journal “Journal of Industrial Engineering and Management”. The summary must be at least 150, but not more than 300 words. The authors, affiliation, address as well as Summary should be typed in 10 pt, Times New Roman, Italic face. Title of the paper have the same format except the size, which is 12pt and bold face. Paper text shoul be typed in 12pt, Times New Roman font. No quotations, formulas and equations are allowed in the Summarys. The Summary along with all parts of paper must be written in a formal clear structure and objective manner.*

*Keywords: Up to 3-4 the most important words*

*Ovaj dokument sadrži informacije i uputstva za pripremu rukopisa za objavljivanje u časopisu “Journal of Industrial Engineering and Management”. Sažetak treba da se sastoji od najmanje 150, a najviše 300 riječi. Imena autora i njihovih institucija, njihova adresa kao i sam tekst sažetka traba da budu otkucani fontom Times New Roman, veličine 10pt i to italik stilom slova. Sam tekst rada treba pisati Times New Roman fontom, veličine 12pt. U sažetku nije dozvoljeno citiranje, formule niti bilo kakve grafike. Rezime zajedno sa svim djelovima rada mora biti napisan u formalno jasnoj strukturi i na objektivan način.*

*Ključne riječi: Od 3 do 4 najznačajnije riječi*

**1 INTRODUCTION**

The document must be prepared in Microsoft Word according to these instructions, which can also be found on the web page <https://jem.fpm.ues.rs.ba/index.php/journal/index>.

Authors should send the manuscript electronically via this web page in MS Word file format.

This instructions file can be used as a template for formatting article text: insert the text of the article in this file, fill in the required fields and footers. The organizers do not undertake the obligation to include in the magazine articles that are not designed according to the rules.

The introduction should be approximately on 1 pages. The purpose of the introduction is to supply sufficient background information to allow the reader to understand the results of the present study. It should state briefly and clearly the purpose in writing paper, present as clearly as possible the nature and scope of the problem investigated, state the method of the investigation, and if necessary, the reasons for the choice of a particular method.

Page setup: top and bottom margin - 2 cm, left and right margin - 1.5 cm; paper size - letter.

A manuscript should not exceed 5 pages. Pages are not numbered in the article.

**2 METHODOLOGY**

In the experimental part, the author must give all pieces of information about experiments and equipment used. It must include accurate details relating to the equipment and materials used, incuding quantities, temperatures, times etc. It must provide sufficient information for a collegaue in the same field to reproduce the experiment. The data must be presented clearly and concisely, using graphs and tables.

The main headings should be written left aligned, in 12pt, boldface and all capital letters. There should be a 12pt space before and 6pt after the main headings. Secondary headings should be written left aligned, 12 pt, boldface, with an initial capital for first word only. There should be a 12pt space before and 6pt after the secondary headings.

**2.1 Secondary headings**

All figures and tables should be numbered consecutively and captioned. The caption should be below the figure (table). A 3pt space should separate the figure (table) from the caption, and a 6pt space should separate the figure (table) from the surrounding text. Font size on figures (tables) text should be 10pt. In this template we give you an example of the construction of one table (see Table 1).

It is allowed to have list within the text, such as:

1. Numbered list, which is prefered;
2. Non numbered list, just with a sign '–'.

Equations must be written with Equation Editor and must be marked on the right-hand side of the text with numbers in round brackets, which is exemplified as follows:

|  |  |
| --- | --- |
| The first equation  | (1) |

**3 RESULTS**

Results section should provide an overall picture of the experiments without repeating any of the details in the experimental section.

*Table 1 – An example of the construction of one table*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **11** | **12** | **13** | **14** | **15** | **16** |
| 21 | 22 | 23 | 34 | 25 | 26 |

**4 DISCUSSION**

The purpose of the discussion is to present the principles, relationships, and generalisations shown by the results. The discussion must make clear the significance of the results and compare the findings with previously published work. It must discuss the results not simply repeat them.

**5 CONCLUSIONS**

The conclusion section should be short. It must present one or more conclusions which have to be drawn from the results and the subsequent discussion. Conclusions must be concise and easily understood by the reader.

**Acknowledgment**

Information on the sources of funding presented in this article study.

References should be indicated in the text with numbers in square brackets [1, 2], grouped together at the end of the article and formatted (Times New Roman, 10 pt) in accordance with the examples below. References list should be completed using APA style.

**6 REFERENCES**

1. Kyratsis, A. (2004). Talk and interaction among children and the co-construction of peer groups and peer culture. *Annual Review of Anthropology, 33*(4), 231-247.
2. Wells, A. (2009). *Metacognitive therapy for anxiety and depression in psychology*. Guilford Press.
1. \* Corresponding author`s e-mail [↑](#footnote-ref-1)